



The Pavilion, King George V Playing Fields, Broughton, Preston. PR3 5JA  
Telephone number: 01772 860834  
www.broughtonpreschool.co.uk

Child's Full Name .....Date of Birth.....

Address where child resides .....

.....Postcode.....

Home telephone number.....

Mother's name, Address (if different from above) & mobile number

.....

Father's name, Address (if different from above) & mobile number

.....

Who has legal contact with the child?.....

Who has parental responsibility for the child?.....

(please note we need at least 3 emergency numbers that can be contacted at all times while your child is at pre-school. Please provide alternative numbers below if the above 3 are not suitable)

Emergency no.....name of contact.....

Emergency no.....name of contact.....

Emergency no.....name of contact.....

I UNDERSTAND and AGREE THAT **ONLY** adults listed on my child's admission form will be allowed to collect my child.

I understand that pre-school requires at 3 emergency numbers and I agree to informing them of changes to mobile numbers etc.

Days attending & the starting date .....

	Mon	Tues	Weds	Thurs	Fri
7.45am-9.00am					
9.00am-11.30am					
Lunch 11.30am-12.30pm					
12.30pm-3.00pm					
3.00pm-5.30pm					

Doctors name.....Surgery.....

..... Tel. No.....

Health Visitor's Name.....Tel.No.....

Is your child involved with any outside agencies or has he/she learning difficulties ?

Outside agencies involved are:-.....

Please indicate below the status that your child is recorded at should your child have learning difficulties:-

No special needs	
Early years action	
Early years action plus	
Statement	

In the case of an emergency do we have your permission to seek medical treatment for your child (please circle the appropriate answer)

YES                      NO

Religion.....

Specific medical/ dietary requirements/  
allergies.....

.....

Should we be tasting different foods have you any concerns/objections to your child taking part in these sessions? (please circle your answer)      YES                      NO

I \*DO/ DO NOT give permission for my child to walk around the local community with the pre-school staff to:

- Visit the local police station
- Visit the local shop/ garage
- Deliver a letter.
- Visit the local high school/ duck pond
- Practice Road Safety
- Visit the local playground area
- Walk around the fields, e.g. on a nature walk.

Signed ..... Date .....

I wish/ do not wish my child to be able to use knives and hammers when supported by knowledgeable practitioners at pre-school on a 1:1 basis

Signed ..... Date .....

I do/ do not wish for my child's photograph to be included in the learning journey file of other children at Broughton Pre-school (i.e. when children complete activities together)

Signed .....Date .....

I do/ do not give permission for suitable pictures of my child to be used in the public domain, such as on the pre-school website, porch presentation, articles in educational articles.) If at any point I feel that I would like to have the pictures removed I will inform the pre-school straight away.

Signed ..... Date .....

I \*DO/ DO NOT give permission for sun cream to be applied to my child by the pre-school staff.

I \*DO/DO NOT give permission for plasters to be applied to my child by the pre-school staff.

Signed .....Date .....

I give permission for the following adults to collect my child from pre-school apart from myself.

**Name, address and telephone number if different from parents is; -**

.....  
.....  
.....  
.....  
.....

(please note, any other person not stated on this form will be refused by staff to collect your child)

I \*DO/ DO NOT give permission for observations, photographs and video recordings to be taken of my child at pre-school by staff to be used in their learning journey/ as evidence for staff training/ as evidence for the Quality Kitemark/ to be displayed around the pre-school.

I understand that these images stored during my child's time at pre-school.

(\* delete as appropriate.)

Signed ..... Date .....

E-mail address .....

### Ethnicity (voluntary)

Please tick the appropriate box

White British		Indian	
White Irish		Pakistani	
Gypsy/Roma		Bangladeshi	
Traveller of Irish Heritage		Any other Asian Background	
Any other white background		African	
White and Caribbean		Caribbean	
White and Asian		Any other Black Background	
White and Black African		Chinese	
Any other mixed background		Any other ethnic Background	
		Rather not disclose	

## Parental Agreement Form

- I understand and agree with the aims and ethos of Broughton Pre-School
- I understand and agree that fees are paid on a monthly basis and if not paid by the date stated 10% of the total bill be added.
- I understand and agree that 4 weeks notice must be given if I wish to withdraw my child from pre-school
- I understand and agree that payment is still required if my child is absent ( due to holidays/illness etc.)
- I understand and agree that I will liaise with the pre-school staff regarding my child's learning and development through informal and formal discussions. I will also have an active role in contributing to my child's learning journey file.

**We have to inform all parents that we are obliged to relay any concerns that we have about a child at pre-school to the relevant authorities.**

Signed (parent/guardian)

Date

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Personal data collected on this form will only be used for the purpose of administration as required by Broughton Pre-School. These records will be processed in order to maintain your child's record and will be held in compliance with the principles of the Data Protection Act 1998.